

January 03, 2017

7:00 PM

A regularly scheduled Board of Aldermen meeting was held on the above date with the following members present:

Bucky Jernigan	)	Mayor
Gary Betts	)	Mayor Pro-tempore
Melissa Blalock	)	Alderwoman
Renee Bryant	)	
Nancy Henderson	)	
Keith Fogleman	)	
Nick Holcomb	)	City Manager
Zach Hewett	)	Finance Director
Bob Wilhoit	)	Attorney

### **Meeting Called to Order**

Mayor Jernigan called the meeting to order.

### **Consent Agenda**

Approval of Minutes – December 06 and December 19, 2016

Investment Report

Department Reports

Budget Amendment 10 – (fundraising)

A motion to approve the Consent Agenda was made by Alderwoman Henderson seconded by Alderwoman Blalock and unanimously approved.

## **Public Comment**

No one in attendance wished to speak.

## **Audit Report and Presentation**

Mr. Ben Ripple, Senior Manager with Bernard Robinson and Company, L.L.P. Certified Public Accountants presented the 2016 Audited Financial Statement.

Mr. Ripple provided information detailing fiscal responsibility and in depth monitoring by the Finance Director, Zach Hewett and his staff. The audit results provided information that was free from misstatements and a clean opinion.

Unrestricted cash flow was up, total liabilities were down, total assets were flat and unrestricted net assets were up. Revenue and expenditures were on the decline. Water and wastewater revenues remained flat.

No additional long-term liabilities were added during 2016 and the General Fund balance total was \$3,560,000 unrestricted and unallocated balance of \$1,732,000. Tax collection percentage was 99.72.

Our unit of government was selected along with several other municipalities in the attest sample as part of the Office of State Auditor's work on auditing LGERS (Local Government Employees Retirement System) for purposes of compliance. Mr. Ripple advised the Board that our City passed with flying colors.

## **Insert Audit:**

## **Meeting and Holiday Schedule 2017**

A motion to adopt the 2017 Board of Aldermen Meeting Dates and the Holiday Schedule was made by Alderwoman Bryant seconded by Alderman Fogleman and was unanimously approved.

## **Insert:**

## **Capital Project Closeout Ordinance – Stout Street Park Improvements**

The upgrades to the Stout Street Park have been completed and our citizens will enjoy a soccer field and fencing, new concession stands and restrooms, basketball court and additional parking.

All contractual obligations for this project have been satisfied with a balance of \$1,300.00 dollars remaining to be transferred back into the General Fund.

A motion to approve the budget amendment and closeout the Stout Street Capital project was made by Alderwoman Blalock seconded by Alderman Betts and unanimously approved.

**Insert:**

**Festival Budget Amendment - No. 11**

Budget Amendment No. 11 in the amount of \$10,000.00 will allow the City to begin contracting entertainment for the upcoming Market & Music Summer series and the Food Truck State Championship. The initial fundraising efforts will begin in earnest later. Last year \$9,200.00 dollars of the initial \$10,000.00 was returned to the city's coffers.

A motion to approve budget amendment No. 11 was made by Alderwoman Blalock seconded by Alderman Fogleman and unanimously approved.

**Insert:**

**Manager's Report and Council Update**

Nick provided information concerning several events of importance to be held in the future.

Retirement celebration for Captain Darryl Foreman with 30 years of service and Captain Michael Milks with 26 years of service to be held at the Randleman Civic Center on Tuesday January 10<sup>th</sup>, 2017 3:00 PM – 6:00 PM.

The February 27<sup>th</sup>, 2017 date has been scheduled to begin at 5:00 PM for the Board to discuss their plans for long term visioning and conclude with the Pre-Agenda meeting at 7:00 PM on this date.

On March 22<sup>nd</sup>, 2017 at 8:00 AM an all-day budget meeting will be held with the Board and staff to begin the budget process. A decision was made to require Non-Profits to submit applications requesting funding hoping this

will streamline the process. Applications will be provided by City Hall staff upon request.

The City will host the annual Randolph County Elected Officials dinner to be held in August 2017, and a host committee will be needed to make it a successful endeavor.

Mayor Jernigan complimented all that helped to make our Christmas Lunch an enjoyable and savory event. Alderman Betts and his group of helpers at the First United Methodist Church always rise to the occasion.

All Department heads present relayed the activities that were currently ongoing in their departments.

In conclusion, Alderwoman Henderson urged all to pay attention to our revenues, Alderman Betts conveyed his appreciation to the Board for their willingness to work together, Alderwoman Blalock wished everyone a Happy New Year and Alderwoman Bryant and Alderman Fogleman praised all Department Heads for the hard work done not only by them but their staffs as well.

### **Adjourn**

A motion to adjourn the meeting was made by Alderwoman Bryant seconded by Alderman Fogleman and was unanimously approved.

**Bucky Jernigan, Mayor**

**Melody R. Hancock, CMC-NCCMC  
City Clerk**