

MAYOR

CLARENCE R. JERNIGAN

BOARD OF ALDERMEN

GARY B. BETTS, SR.,
Mayor Pro-Tempore

MELISSA BLALOCK
RENEE BRYANT
KEITH D. FOGLEMAN
NANCY HENDERSON

CITY OF RANDLEMAN

204 S Main Street
Randleman, NC 27317
(336) 495-7500/ Fax: (336) 495-7503
www.cityofrandleman.com



CITY ADMINISTRATION

NICHOLAS HOLCOMB, MCRP
City Manager

ZACHARY L. HEWETT, MBA
Finance Director

MELODY R. HANCOCK, CMC, NCCMC
City Clerk / Purchasing Coordinator

June 26, 2017

7:00 PM

A scheduled meeting of the Randleman Board of Aldermen was held on the above date with the following members present:

Bucky Jernigan)	Mayor
Gary Betts)	Mayor Tempore
Melissa Blalock)	Alderwoman
Renee Bryant)	
Nancy Henderson)	
Keith Fogleman)	
Nick Holcomb)	City Manager
Zach Hewett)	Finance Director
Lucas Horner)	Attorney

Meeting Called to Order and Introduction of Attorney

Mayor Jernigan called the meeting to order and introduced Mr. Lucas Horner of Bennett, Horner and Wilhoit Attorneys at Law providing counsel in Mr. Wilhoit's absence.

Budget Amendment No. 20 - General Fund

A \$10,000.00 donation was received by the Randleman Public Library for the purchase of children's books and the change in revenue is reflected in Budget Amendment No. 20.

A motion to approve Budget Amendment No. 20 was made by Alderwoman Blalock seconded by Alderwoman Bryant and unanimously approved.

Insert Budget Amendment No. 20:

Budget Amendment No. 21 – General Fund

The following changes in Budget Amendment No. 21 are as follows:

Revenue increased by \$80,000.00 mainly due to \$132,000.00 of increased Sales Tax

Appropriated Fund Balance is reduced to \$14,000.00 from \$63,900.00

Property Sales and court costs increased the necessary funds allocated for Legal Services

Salary increases due to accruing four days of salaries (June 27-30th) into this fiscal year.

Capital Outlay – Streets (Dump Truck) \$50,000.00 was removed from this year's budget in efforts to provide large scale cuts. Additional funding will allow for a purchase in this fiscal year.

A motion to approve Budget Amendment No. 21 was made by Alderwoman Bryant seconded by Alderman Betts and unanimously approved.

Insert Budget Amendment No. 21:

Budget Amendment No. 22 – Water and Wastewater

2% (\$10,400.00) Closing fee for the WWTP diffuser project which Board approved. This is merely a transfer of funds.

A motion to approve Budget Amendment No. 22 was made by Alderwoman Blalock seconded by Alderwoman Henderson and unanimously approved.

Insert Budget Amendment No. 22

Budget Amendment No. 23 – Water and Wastewater

Due to \$98,400.00 in additional Wastewater revenues \$72,400.00 from appropriated net assets is eliminated.

Salary related increases due to accruing four days of salary (June 27-30th) into this fiscal year also vacation and comp time is accrued in the water and wastewater fund.

Additional utility bills reflect an increase of \$13,000.00 at the WWTP

A motion to approve Budget Amendment No. 23 was made by Alderwoman Henderson seconded by Alderwoman Blalock and unanimously approved.

Insert Budget Amendment No. 23:

2017-2018 Budget Discussion

Nick cited minor changes (\$3,000.00) in the proposed budget reducing local sales and use tax by \$12,000.00, appropriated fund balance by \$10,000.00 for a Library donation and \$5,000.00 for a Dart grant for the Library.

It was the consensus of the Board that establishing a Radio-Read metering system at this time was not advisable. Previous discussion indicated that if Radio-read meters were not installed another Public Works employee would be needed to replace a vacant position.

Alderwoman Bryant commented that she did not want any department to suffer hardships due to lack of employees while maintaining responsible spending.

Alderwoman Blalock inquired if Grants were available to off-set the installation of the new metering system. Nick informed her that Grants were no longer available for this type of funding.

Funding for the Randleman Chamber of Commerce and the North Randolph Historical Society (St. Paul's Church) was scrutinized. Arguments expressed in opposition centered on the Chambers lack of information regarding financial information requested by the Board. It was noted that the NRHS had provided detailed financial reporting.

Alderwoman Blalock emphatically stated that she felt it a travesty to reduce funding to the NRHS. She stated that this money did not go to pay salaries that it helped to maintain the museum that was placed on the National Historic Registry. She was adamant that her objections to the decrease in funding be stated in the minutes.

Alderman Betts stated that he had discussed the reduction in funding to the NRHS, speaking with Steve and Ellen Robbins and they understood that the possibility of additional funding would be considered as the year progressed.

Restroom facilities are needed to accommodate groups as they visit and without facilities this creates problems for visitors. Additional funding would help to alleviate the issue.

Alderwoman Bryant emphasized the fact that all involved were great people that contributed to their cause, but it was the responsibility of the Board to exhibit deliberated allocation of the tax payer's funds.

Alderwoman Bryant reached out to the City Manager of Trinity, Debbie Henson and the President of the Archdale-Trinity Chamber of Commerce, Beverly Nelson to gather information on the amounts of funding designated from City coffers.

Alderwoman Bryant stated that the Randolph County EDC received from our city a sum of \$6,000.00 and the Randleman Chamber of Commerce should not expect more funding that we allocate for the EDC. The City provides sanitation and police services for the NASCAR event along with dues in the amount of \$560.00 annually to the Chamber.

It was the consensus of the Board that at this time the \$2,500.00 per year for NRHS and Randleman Chamber should stand as allocated and additional funding could be explored at a later date. A protocol should be established and all entities seeking funding form the City should be painted with the same brush.

Alderman Fogleman stated that he was not in favor of handing money to anyone without knowing how the tax payer's funds were being spent. He pointed out that the lack of parking and restroom facilities at the St. Paul's Church were of concern to him.

A motion to approve the Fiscal Year 2017-2018 Budget Ordinance as presented was made by Alderman Fogleman seconded by Alderwoman Blalock and unanimously approved.

Insert 2017-2018 Fiscal Year Budget Ordinance:

City of Randleman Financial Policy

The City of Randleman has always adhered to the Local Government Budget and Fiscal Control Act (NC GS § 159-7 through 159-42.1). The establishment of a Financial Policy meets several objectives. The most important is the protection from financial disaster and sound financial management not to mention the benefits to our credit and bond ratings.

Zach Hewett, Finance Director, gave an overview and explained the significance of establishing a policy.

A motion to approve the City of Randleman Financial Policy was made by Alderman Betts seconded by Alderwoman Blalock and unanimously approved.

Insert City of Randleman Financial Policy:

City of Randleman Grant Policies and Procedures

The purpose of this policy is to provide guidelines and procedures for the application and administration of grants and the assurance that resources are available if matching funds are required.

A motion to approve the City of Randleman Grant Policies and Procedures was made by Alderwoman Blalock seconded by Alderwoman Henderson and unanimously approved.

Insert City of Randleman Grant Policies and Procedures:

Adjourn

A motion to adjourn was made by Alderman Fogleman seconded by Alderwoman Blalock and unanimously approved.

Bucky Jernigan, Mayor

Melody R. Hancock, CMC-NCCMC
City Clerk