

MAYOR

CLARENCE R. JERNIGAN

BOARD OF ALDERMEN

GARY B. BETTS, SR.,
Mayor Pro-Tempore

MELISSA BLALOCK
RENEE BRYANT
KEITH D. FOGLEMAN
NANCY HENDERSON

CITY OF RANDLEMAN

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CITY ADMINISTRATION

NICHOLAS HOLCOMB, MCRP
City Manager

ZACHARY L. HEWETT, MBA
Finance Director

MELODY R. HANCOCK, CMC, NCCMC
City Clerk / Purchasing Coordinator

November 08, 2016

7:00 PM

A regular meeting of the Randleman Board of Aldermen was held on the above date with the following members present:

Bucky Jernigan)	Mayor
Gary Betts)	Mayor Pro-Tem
Melissa Blalock)	Alderwoman
Renee Bryant)	
Nancy Henderson)	
Keith Fogleman)	Alderman
Nick Holcomb)	City Manager
Zach Hewett)	Finance Director
Bob Wilhoit)	Attorney

Prayer

Reverend Jena Grogan from the First United Methodist Church led the assembly in prayer.

Meeting Called to Order

Mayor Jernigan called the meeting to order.

Consent Agenda – October 4th and November 1st, 2016 Minutes – Investment Report – Departmental Reports – Budget Amendments No. 6 and 8

A motion to approve the Consent Agenda was made by Alderwoman Blalock, seconded by Alderwoman Henderson and unanimously approved.

Public Comment

The Mayor opened the Public Comment Session of the meeting.

Mr. Bob Langdson with the NC Zoo thanked all of the many people that contributed to the successful planting of 45 trees surrounding the new soccer field at the Stout Street Park.

He recognized City Staff along with the Board of Aldermen, Junior ROTC, Bethany United Methodist Girl Scout Troop and employees of the NC Zoo contributed to a wonderful event that will benefit our citizens for many years to come. A special thank you was given to Don Peeler, Public Works Director for making preparations in advance to streamline the process.

Close Public Comment Session

The Mayor closed the Public Comment Session.

WWTP Air Diffusers Construction Contract – “Resolution of Tentative Award” CWSRF Project No. CS370662-03

MBD Consulting Engineers, P.A. provided a detailed summary of the scope of the construction contract, bid solicitation process, bid results, Contractor Minority and Women Business Enterprise documentation review, project budget and financing, and the requirements for obtaining an “Authority to Award” from NCDENR, for the City of Randleman Wastewater Treatment Facility Air Systems Improvements.

Insert Discussion of Bids:

It is the opinion of the Consulting engineers that Laughlin-Sutton Construction Company is the lowest responsive and responsible Contractor. MBD has worked with Laughlin-Sutton in the past on similar type projects and said projects were completed in an acceptable fashion.

A motion to approve the “Resolution of Tentative Award” to Laughlin-Sutton for \$399,600.00 was made by Alderman Betts, seconded by Alderman Fogleman and unanimously approved.

Insert Resolution:

Municipal Records Retention Schedule Amendments

The State of North Carolina has modified the Public Records Retention Schedule requirements (Police body Camera footage, 911 text messages).

A motion to approve the Municipal Records Retention Schedule was made by Alderwoman Blalock seconded by Alderwoman Henderson and unanimously approved.

Naming of Old Library – 122 Commerce Square

It has become evident that the continued use of the “Old Library” necessitates the renaming of the Building. The public has offered names for approval by the Board of Aldermen. The two clear favorites have been Hughes and Ferguson.

To please all parties it has been suggested that the building be renamed **Randleman Civic Center** and the rooms be referred to as the **Hughes Banquet Area** and the **Ferguson Meeting Room**.

Alderwoman Blalock suggested that the Building be named after Mescal and Howard Ferguson who through the years were large donors and supporters of the Library. Alderwoman Blalock suggested that the Building be renamed the Ferguson Fellowship Center. She did not make a formal motion.

Alderwoman Bryant requested that the address on the Old Library building be changed to reflect the official address, which is 122 Commerce Square.

After Board discussion a motion to name the building the **Randleman Civic Center** with the **Ferguson Meeting Room** and the **Hughes Banquet Area** was made by Alderwoman Henderson seconded by Alderwoman Bryant and unanimously approved.

Facility Rental Fee Budget Amendment

A budget amendment was made to approve the handicap ramp at the “Old Library” (\$5,000.00) providing the necessary exit on the Ferguson side of the building. This will allow for two meeting spaces (Ferguson Meeting Room and Hughes Banquet Area).

After updates are completed an increase in rental fees will need to be implemented. The proposed fees are \$200.00 per day for the Hughes side and

\$100.00 per day for the Ferguson side for Randleman residents. Non-residents will be increased by \$100.00 per day.

A motion to amend the fee schedule was made by Alderwoman Henderson seconded by Alderman Fogleman and unanimously approved.

Insert Budget Amendment – Fee Schedule:

Powell Bill Budget Amendment – No. 7

The budgeted amount for Powell Bill funds was set at \$200,000.00. This allowed the city to go forward with the paving of Pointe South Drive. The budgeted amount is now depleted.

The Board expressed the desire to repair some of the worst sidewalks (Main Street and High Point Street). By increasing the line item by \$50,000.00 this would decrease the Powell Bill fund balance from \$590,000.00 to \$540,000.00.

A motion to approve Budget Amendment No.7 Powell Bill funds was made by Alderman Fogleman seconded by Alderwoman Bryant and unanimously approved.

Insert Budget Amendment No. 7 Powell Bill Funds:

Public Hearing- Announce Date – Tethering Ordinance

The City of Asheboro and Randolph County approved a “No Tethering” ordinance to become effective in January 2017. A Public Hearing will need to be scheduled to allow public participation. The regularly scheduled December 6th, 2016 Board meeting was agreed upon.

A motion to set the Public Hearing date for the Tethering Ordinance discussion was made by Alderwoman Bryant seconded by Alderman Betts and unanimously approved.

Public Hearing – Announce Date – Condemnation Proceeding

The property owned by Mr. Harold Cheek, 407 East Academy Street has been rendered unfit for habitation and a hazard to public safety. The owner was given 45 days to either request a permit for rehabilitation or removal from the property. The owner has made no effort to comply.

Greg Patton, Randleman Code Enforcement Officer advised the Board that all procedures to move forward with condemnation were in place and the Public Hearing was the next necessary step. The regularly scheduled December 6th, 2016 Board meeting was agreed upon.

A motion to set the Public Hearing date for Condemnation proceedings was made by Alderwoman Blalock seconded by Alderwoman Henderson and unanimously approved.

Declaration of Surplus Properties

The first step in the process of conveying unused city property to private or non-profit groups is to declare the property as surplus.

Firestone Building – Two parcels merged into one – then separated from Commerce Square – only the building declared surplus

Upton Street Property – Four acres approximately of road frontage facing Worthville Street – allowing placement of 6 to 8 new homes – city will retain easement and floodplain property

Creekridge Country Road –

- a. Approximately 8 acres on the south side of Creekridge
- b. Approximately 0.5 acre on south side below sharp curve
- c. Remaining property between Pole Cat Creek and Creekridge Country Road

After extensive discussion by the Board a motion to declare the Firestone Building, the Upton Street Property and the Creekridge Country property as surplus property was made by Alderwoman Bryant seconded by Alderman Fogleman and unanimously approved.

Qualifying Offer – Creekridge Country Road – (8 acres)

A qualifying offer for the 8 acre tract on Creekridge Country Road has been received by the City. Donna and Mickey Frazier adjoining property owners, have submitted an offer of \$24,000.00 (\$3,000 per acre). If accepted by the Board this

would start the upset bid process and after legal descriptions are received a resolution would be necessary.

After much discussion by the Board a motion to reject the offer as too low was made by Alderwoman Blalock seconded by Alderwoman Henderson and unanimously approved.

Ordinance to Amend Capital Project Deep River Greenway Expansion

To be in compliance with all generally accepted accounting principles the revenue and expense line items in the budget need to be amended to reflect the actual cost and revenue source for the Capital Project Deep River Greenway Expansion.

To take advantage of the Clean Water Management Trust Fund (CWMTF) grant the Capital Project will need to be increased by \$300,000.00 in order to purchase the Fentriss property. Amending the Capital Project will allow the closing process to begin.

A motion to approve the Capital Project Ordinance Deep River Greenway Expansion was made by Alderman Blalock seconded by Alderman Fogleman and unanimously approved.

Insert Ordinance:

Manager's Report and Board of Alderman Updates

Veterans Day Program – Thursday, November 10th at the High School Jr. ROTC

Mike Glass, ORC WWTP gave a status report on the Main Pump Station renovations.

The Randleman Christmas Parade will be held on Thursday, December 01, 2016. The Board discussed the pros and cons of moving the parade to a day time event in the future.

Chief Leonard advised everyone that on November 19th a 5k run would take place and everyone should be on alert for runners.

Don Peeler sold 42 scoops of mulch at the Saturday sale, and another event would be scheduled for spring. He gave an update on the ongoing paving project.

Robin Hughes was proud to announce that 3 of our football teams would be involved in league playoffs.

Mayor Jernigan thanked everyone that participated in the Halloween trunk-or-treat and movie. He added that he was proud of the good work that our employees and Board does for our community.

Our annual Christmas tree lighting and bike give-away will be held after the Christmas parade. The Mayor will be going to Wal-Mart to pick up 40 bikes (20 girls and 20 boys). Anyone that would like to contribute to the Bike Fund can visit City Hall with a donation. Ted Garner, Wal-Mart manager will try and help us with a grant for next year to continue our tradition.

Closed Session – NCGS § 143-318.11 (6) – Personnel issue

A motion to enter into closed session was made by Alderwoman Blalock seconded by Alderman Fogleman and unanimously approved.

Re-Open Meeting

A motion to re-open the meeting was made by Alderman Betts seconded by Alderman Bryant and unanimously carried.

Managers Classification

A motion to advance the City Manager, Nick Holcomb to Pay Classification step # 2 of pay grade 32 of the City's Pay and Classification Plan subject to a 6 month review was made by Alderwoman Blalock seconded by Alderwoman Bryant and unanimously approved.

Adjourn

With no further business to conduct a motion to adjourn was made by Alderman Betts seconded by Alderman Henderson and unanimously approved.

Bucky Jernigan, Mayor

**Melody R. Hancock, CMC-NCCMC
City Clerk**