

**MAYOR**

CLARENCE R. JERNIGAN

**BOARD OF ALDERMEN**

GARY B. BETTS, SR.,  
*Mayor Pro-Tempore*

MELISSA BLALOCK  
RENEE BRYANT  
KEITH D. FOGLEMAN  
NANCY HENDERSON

**CITY OF RANDLEMAN**

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Randleman, NC 27317  
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**CITY ADMINISTRATION**

NICHOLAS HOLCOMB, MCRP  
*City Manager*

ZACHARY L. HEWETT, MBA  
*Finance Director*

MELODY R. HANCOCK, CMC, NCCMC  
*City Clerk / Purchasing Coordinator*

November 28, 2016

7:00 PM

The Randleman Board of Aldermen held a Pre-Agenda meeting on the above date with the following members present.

Bucky Jernigan	)	Mayor	
Gary Betts	)	Mayor Pro-Tem	
Melissa Blalock	)	Alderwoman	
Renee Bryant	)		
Nancy Henderson	)		
Keith Fogleman	)	Alderman	
Nick Holcomb	)	City Manager	<b>Absent</b>
Zach Hewett	)	Finance Director	
Bob Wilhoit	)	Attorney	

**Meeting Called to Order**

Mayor Jernigan called the meeting to order.

**Tethering Ordinance Discussion for Public Hearing – December 06, 2016**

The Mayor turned the discussion over to Alderwoman Bryant who has been working with Police Chief Steve Leonard to model the ordinance relevant to the needs of the city.

Per her previous discussions with the Chief his department would like to enforce the ordinance instead of the Code Enforcement Officer. This would allow them to

monitor the situations with diplomacy and would recognize the severity of the conditions.

Alderwoman Bryant would like our ordinance to mirror the Randolph County ordinance previously adopted with some recommended changes. It was her suggestion that she consult with Chief Leonard on the fines/fee schedule and present their recommendations back to the Board.

The protection of the animals will be the main consideration and after discussions with the County, Humane Society and many others she feels confident that if needed their help could be enlisted.

Alderman Bryant stated that after her upcoming surgery she would volunteer to work with the Police Department to help with the issues related to the animal ordinances. She has vast knowledge about the issues and connections to others that would be at her disposal if needed.

**Fee Schedule as discussed:**

An initial investigation with warning and a compliance date will be issued.

- |                          |                 |
|--------------------------|-----------------|
| <b>1. First offense</b>  | <b>\$50.00</b>  |
| <b>2. Second offense</b> | <b>\$100.00</b> |
| <b>3. Third offense</b>  | <b>\$200.00</b> |

Alderwoman Blalock stated protocol should warrant our attorney to review the ordinance before the Board made any final decisions.

The consensus of the Board was for Alderwoman Bryant with the help of Chief Leonard to craft the ordinance and bring back to the Board for approval.

**Condemnation Discussion – 407 East Academy Street – Public Hearing-  
December 06, 2016-Minimum Housing Violation and Condemnation**

The Mayor asked the City Clerk to provide information concerning the condemnation of 407 East Academy Street. The house burned on December 20, 2014. Pursuant to NC GS § 160A-441 and the City of Randleman code Sec. 8-37 owners of the property, Harold G. and Donna Cheek were advised of the situation

and County Inspectors along with Greg Patton made site visits, a hearing was held and all requirements and time-lines(September 23, 2016) had been met to proceed with the condemnation.

No response from the Cheeks was received after the certified letter (August 05, 2016, 45 day notification of repair or demolish) was delivered. The Public Hearing date (December 06, 2016) was set at the November 08, 2016 Board of Alderman meeting for condemnation and demolition. After the allotted time for the owners to remove the condemned house the City will solicit bids for demolition and a lien will be placed on the property unless expenses incurred are payed.

### **Board Discussion**

The water and wastewater deposits were discussed. The city cannot legally require a water customer to divulge their social security number. With a Social Security number the City can send the balance owed to debt set-off and the money owed can be retrieved from tax returns or lottery winnings.

It was suggested that our fee schedule be amended to increase the deposit if the applicant is not willing to provide a social security number. Home owners are not required to pay a deposit.

At the Board's request Zach will present an amended fee schedule for the Board's approval.

Alderwoman Bryant advised the Board that she would be expecting Nick to follow-up with items that had been previously discussed.

### **Personnel Policy – Website improvements – Purchasing Policy – Code of Ordinances updates and enforcement issues**

Zach informed the Board that the Fire Department had solicited three bids for roof repair. The roof is now leaking. Bids will be discussed at the December meeting.

Alderwoman Bryant will be having surgery on December 20<sup>th</sup>, and will not be able to attend the PTCOG meeting in Greensboro other Board members will not be available.

The Mayor advised that the Senior Citizens have invited the Board to attend the Christmas Party on the 21<sup>st</sup> at 11:00.

The next Pre-Agenda meeting will be held on December 19<sup>th</sup>, 2016 and Christmas lunch will be on Friday, December 23<sup>rd</sup> at the First United Methodist Church.

**Adjourn**

A motion to adjourn was made by Alderman Betts seconded by Alderwoman Bryant and unanimously approved.

Bucky Jernigan, Mayor

Melody R. Hancock, CMC-NCCMC  
City Clerk