

**MAYOR**

CLARENCE R. JERNIGAN

**BOARD OF ALDERMEN**

MELISSA BLALOCK,  
*Mayor Pro-Tempore*

CLIFF BOWMAN  
MICHAEL DAWKINS  
RAY HUDSON, JR.  
ERIC WARD

**CITY OF RANDLEMAN**

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Randleman, NC 27317  
(336) 495-7500/ Fax: (336) 495-7503  
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**CITY ADMINISTRATION**

NICHOLAS HOLCOMB, MCRP  
*City Manager*

ZACHARY L. HEWETT, MBA  
*Finance Director*

MELODY R. HANCOCK, CMC, NCCMC  
*City Clerk / Purchasing Coordinator*

March 3<sup>rd</sup>, 2015

7:00 PM

A regular meeting of the Randleman Board of Aldermen was held on the above date with the following members present:

Melissa Blalock	)	Mayor Pro-Tempore
Ray Hudson Jr.	)	Aldermen
Mike Dawkins	)	
Eric Ward	)	
Cliff Bowman	)	
Nick Holcomb	)	Interim City Manager
Ron Niland	)	Consultant
Bob Wilhoit	)	City Attorney
Mayor Jernigan	)	Absent

Pastor Joyce Bunn from New Salem Methodist Church gave a prayer before the meeting was called to order.

**Meeting Called to Order**

The Mayor Pro-Tempore called the meeting to order.

**Boy Scout Troop 532**

Boy Scout Troop 532 were in attendance and were recognized.

## **Approval of Minutes of February 3<sup>rd</sup>, 2015, Investments, and Department Reports**

A motion was made by Alderman Hudson, seconded by Alderman Ward, and unanimously carried to approve the minutes, investments, and department reports.

### **Public Comment**

The Mayor Pro-Tempore opened the public comment section.

Jeff Freeman with the Randleman Chamber of Commerce thanked the city staff for the efficient snow removal during the recent snow storms.

There being no one further wishing to speak, the public comment section was closed.

### **Employee of the Month**

Peggy Hinshaw, City Clerk, was recognized as Employee of the Month and wished well in her retirement after thirty-five years of service to the City of Randleman.

### **Public Hearing on Alcohol Policy**

A motion was made by Alderman Dawkins, seconded by Alderman Bowman, and unanimously carried to open the public hearing to discuss an Alcohol Policy.

Dawn Ingram, 4 Bradsher Court, questioned the time of sales and stated that no alcohol should be sold on Sunday's.

There being no one further wishing to speak, a motion to close the public hearing was made by Alderman Dawkins, seconded by Alderman Bowman, and unanimously carried.

There was discussion among the Aldermen concerning the time of sales and the designated areas for consumption.

A motion was made by Alderman Dawkins to table the Alcohol Policy decision and to further discuss it at the March 10<sup>th</sup> Board Retreat. The motion was seconded by Alderman Ward, and unanimously carried.

### **Amend Agenda**

A motion was made by Alderman Hudson to amend the agenda to discuss Hilliary Street. The motion was seconded by Alderman Ward, and unanimously carried.

### **Utility Billing Policy and Procedures**

Zach Hewett, Finance Director, presented an updated Utility Billing Policy and Procedures.

There was discussion among the Board members concerning the application process and tampering fees.

A motion was made by Alderman Dawkins, seconded by Alderman Ward, and unanimously carried to further discuss the policy during the March 10<sup>th</sup> Board Retreat.

### **ABC Board Travel Policy**

House Bill 1717 states that the travel policy for the ABC Board must conform to the appointing authority's travel policy. Such policy is to be approved by the appointing authority.

A motion was made by Alderman Ward to approve the City of Randleman ABC Boards' travel policy. The motion was seconded by Alderman Hudson, and unanimously approved.

Insert:

### **Market & Music Festival Updates**

Consultant, Ron Niland, gave an update on the summer concert series and festival. He stated that anyone can go to the city's website to view the food trucks that are committed to come.

### **Hilliary Street**

Hilliary Street was previously one way but was changed to two-way during the Commerce Square construction. Now that Commerce Square is completed it was recommended that it revert back to a one-way street.

A motion was made by Alderman Dawkins, seconded by Alderman Hudson, and unanimously carried for Hilliary Street to revert back to a one-way street with the one-way being from south to north.

### **Manager's Report**

Nick Holcomb reported on the following items:

1. The Stout Street Park Renovation should begin July 6<sup>th</sup> with a six month completion date.
2. The old fabric store building on Commonwealth Street is collapsing and will be torn down at no cost to the city.
3. Board Retreat will be March 10<sup>th</sup>.

Topics to be discussed include:

Special Projects – When? How Much?

Major water/sewer projects.

Department building renovations/equipment

Sidewalks and road paving

Employee pay grades/new employee.

### **Adjourn**

There being no further business, a motion to adjourn was made by Alderman Hudson, seconded by Alderman Ward, and unanimously carried.

**Melissa Blalock, Mayor Pro-Tempore**

**Peggy N. Hinshaw  
CMC, NCCMC**

**Clerk to the Board**